Bremsen Technik (UK) Ltd
Quality Automotive Products

Job Title	Warehouse Operative
Reporting to	Warehouse Supervisor
Direct Reports	None
Scope of the role	Responsible for smooth running of a warehouse, fulfilling customer orders accurately and on time across the Bremsen Technik Group of companies.

Purpose

Ensures the safe and efficient receipt, storage and dispatch of warehouse materials, goods and products to feed business operations and customer demand.

Key Accountabilities

- To fulfil customer orders from picking lists, ensuring these are accurately dispatched.
- To store products appropriately in accordance with the warehouse layout.
- To check for damaged and missing items and flag with the Warehouse Supervisor.
- To ensure picking sheets are accurately filled in and returned to the Warehouse Supervisor.
- To operate all equipment in a safe manner complying with all health, safety and environmental requirements to ensure own safety and that of others.
- To conduct all lifting and moving of products is carried out in accordance with the manual handling procedures.
- To take pride in the workplace, keeping areas of work clean and tidy to ensure operational efficiency.
- Contribute to continuous improvement, making recommendations for efficiency and adding value.

Qualifications

A valid FLT licence is desirable but not essential

Technical Skills/Experience

Previous experience of working within a warehouse is desirable

Key Competencies

- Takes initiative and accountability for own actions in order to proactively deliver what is required
- Demonstrates flexibility and adaptability to change
- Identifies and commits to personal development goals and continuous improvement
- Strong communication skills with the confidence to interact with internal stakeholders across the business
- When faced with ambiguity, finds ways to move forward and avoid getting stuck
- Proven ability to consistently meet deadlines and deliver under pressure
- Demonstrates organisation and prioritisation skills in managing volume and variety of work.