Job Title	Maintenance Technician (BTR)
Reporting to	Production Manager
Direct Reports	N/A
Scope of the role	The role holder has responsibility for maintaining equipment and machinery within the BT Reman business, to meet expected operating and safety standards.

Purpose

To create, execute and oversee corrective, preventive, risk-based and condition-based maintenance programmes to ensure all equipment, machinery, fixtures and fittings are operating effectively and efficiently and allow manufacturing production to achieve high levels of throughput and meet and exceed company goals and targets.

Key Accountabilities

- Initiate and complete routine planned preventative maintenance and emergency repairs to equipment, fixtures, fittings and building systems. Responding to reports of broken or faulty items, conducting routine inspections and liaising with external specialists and contractors.
- Ensure at all times that the equipment is safe, compliant with health and safety guidelines and contributes to a safe working environment.
- Measure and monitor daily, weekly, monthly overall equipment effectiveness levels (OEE) and communicate to Production Supervisors for eventual production plan levelling due to machine breakdown.
- Develop and implement planned preventative maintenance procedures (PPM) and timings, to minimise downtime and breakdowns as far as possible, reducing the impact on Production.
- Maximise machine cycles times to gain maximum capability levels from all machinery and equipment.
- Develop and maintain maintenance records for all equipment and machinery in line with manufacturers guidelines.
- Conduct periodic monitoring and reporting of machine OEE and action based on OEE levels.
- To create and maintain a critical spares list, and work with external contractors to ensure component spares are readily available.
- Conduct root cause analysis where required, working with relevant departments to ensure the business operates within a controlled, health and safety conscious environment.
- Work with and within manufacturer's instructions and guidelines for each piece of machinery and equipment on site, ensuring new processes and work practices are implemented within these instructions and guidelines.
- Assist senior management and Finance colleagues in budget preparation for new/replacement equipment and capital expenditure (using machine breakdown,

component consumption, machine degradation and new machine pay back) required to maintain an efficient workflow.
- Support where required across the Group in maintaining ISO9001 and ISO14001 standards and guidelines.

Qualifications

Essential:

- Level 2 certification in Health and Safety at Work
- Level 2 qualification in Mechanical and Electrical subjects

Desirable:

- Level 3 qualification in Mechanical and Electrical subjects
- Lean 6σ yellow belt accreditation.

Technical Skills/Experience

- Proven knowledge and significant experience of mechanical and electrical equipment used in the remanufacturing of commercial vehicle components.
- The ability to evaluate performance results through machine capability and uptime and maintain mechanical equipment and machinery.
- Working knowledge of tools, common appliances and devices appropriate to the site.
- Good IT skills being confident in the use of Excel, Word and Microsoft Teams with the ability to learn new applications where required.
- Excellent knowledge of general maintenance processes and methodology.
- Manual dexterity and problem-solving skills.

Key Competencies

- Takes initiative and accountability for own actions to proactively deliver what is required.
- Demonstrates flexibility and adaptability to change and the ability to effectively communicate and support the BTR departments with business changes.
- Identifies and commits to development goals for self and team, identifying areas for continuous improvement.
- Demonstrates strong communication skills with the confidence to effectively interact with internal and external stakeholders across the business.
- Maintains a positive attitude and a strong sense of opportunity during times of change and turbulence.
- When faced with ambiguity, finds solutions and ways to move forward.
- Assess problems and analyse the options to find solutions.
- Proven ability to consistently meet deadlines and deliver under pressure.
- Demonstrates critical thinking and ability to analyse and challenge information.
- Demonstrates organisation and prioritisation skills in managing and delegating volume and variety of work.